

# Colchester and Parks and Recreation

“Creating Community Through People, Parks and Programs”

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## MINUTES

### Colchester Parks & Recreation Commission

June 4, 2012

Town Hall

Meeting Room 3

7:00 PM

HANCY A. BRAY  
TOWN CLERK

*Margie A. Bray*

2012 JUN - 6 PM 4:07

RECEIVED  
COLCHESTER, CT

**Members Present:** S. O’Leary, E. Kundahl, L. Dimock, and N. Kaplan and M. Kennedy

**Members Absent:** L. Stephenson, C. Ferrante and J. Barr

**Others Present:** Cheryl Hancin, Paula McDowell, Amanda Herzog and Board of Education Liaison John Reever

1. **Call to Order** - Chairman O’Leary called the June 4, 2012 meeting to order at 7:14 p.m.
2. **Additions to Agenda** – E. Kundahl **MOTIONED** to add “Discussion on a proposal for some work on R8” to the agenda as item #10 and renumber accordingly. **SECONDED** by N. Kaplan. All members present voted in favor, **MOTION CARRIED**.
3. **Citizen’s Comments** -none
4. **Acceptance of Minutes: May 7, 2012 Meeting Minutes** – E. Kundahl **MOTIONED** to approve the minutes of the May 7, 2012 meeting as written. **SECONDED** by N. Kaplan. All members present voted in favor, **MOTION CARRIED**.
5. **Reading of Correspondence** – none
6. **Committee Reports**
  - **Facilities** - none
  - **Finance/Administration** - none
  - **Programs** - none
  - **BOS Liaison** - none
  - **BOF Liaison** - none
  - **BOE Liaison** – J. Reever stated that the diesel fuel is not part of the contract for the bus system. They just locked into a price on diesel fuel for the schools for next year and negotiations just took place with the bus company and both came in at a lower price which is good news.

7. **Discussion and Possible Action on Special Event Policy & Procedure** – C. Hancin made changes to the policies that were recommended at the last meeting. Discussion was had regarding changes. E. Kundahl **MOTIONED** to set the special event fee at \$50 a day. **SECONDED** by M. Kennedy. All members present voted in favor, **MOTION CARRIED**. S. O'Leary stated this recommendation will be passed on to the Board of Selectman for approval. The commission decided to have Parks & Recreation staff update the Special Event Policy & Procedure and corresponding forms to coincide with one another and bring it before the board of commission.
8. **Recreation Manager's Report** – C. Hancin reported registrations have started for summer camp and kinder camp and enrollment is going well. Hershey Track and Field had over 100 participants, Squeaky Sneakers wrapped up well with over 20 participants, Smart Start Baseball is ending soon with over 20 participants, Sound Step walking program for adults ended with 30 participants, Pickle Ball had over 12 participants, new fitness classes all wrapped up ending well, Vegetarian Society of Eastern CT already has 45 members and National Trails Day did occur in the rain with 2 dozen attendees. More time is needed over the summer to look into the non-resident fees. Activenet is up and running. Colchester Community Theater conducted auditions this weekend for summer camp. A new interim President, Carol Small, has been named for the Dog Park. Summer concerts are all set for Thursday nights starting June 28, 2012 but still short a title sponsor and a co-sponsor. E. Kundahl **MOTIONED** to accept Recreation Manager's Report. **SECONDED** by M. Kennedy. All members present voted in favor, **MOTION CARRIED**.
9. **Recreation Supervisor's Report (February, May, August, October)** – none
10. **Discussion on a Proposal for Some Work on R8** – a proposal was brought before the commission by CYF. Paula McDowell stated that the football league received a quote for work on R8 which she shared with the commission. In the past just seeding the field has not worked. The proposal is to place Kentucky blue grass, which is durable specifically for fields, on R8 where needed. The section of the field that will be worked on would have to be closed for approximately a month when the field is not in use. S. O'Leary stated the irrigation system on that field is not working. He will speak with Greg Plunkett regarding fixing the system or other options. E. Kundahl **MOTIONED** to accept CYF's proposal for repair work on R8 and it will be contingent upon CYF's board approval. **SECONDED** by L. Dimock. All members present voted in favor, **MOTION CARRIED**. N. Kaplan **MOTIONED** to close R8 June 17, 2012 thru July 15, 2012 depending on approval of the proposal R8 renovation. **SECONDED** by E. Kundahl. All members present voted in favor, **MOTION CARRIED**.
11. **General Comments** – none
12. **Adjournment** – N. Kaplan **MOTIONED** to adjourn the meeting at 8:36 p.m. **SECONDED** by M. Kennedy. All members present voted in favor, **MOTION CARRIED**.

Note: This meeting was recorded by a digital audio recording system and is available through the Colchester First Selectman's office in accordance with the Freedom of Information Act.

Respectfully Submitted,

  
Gina Santos, Clerk